

International Reading Association

Checklist for Honor Council Program Award

Honor Council Award Application and Guidelines, due March 1, 2012, can be found at the following page:

[http://www.reading.org/Resources/AwardsandGrants/honor\\_council\\_program.aspx](http://www.reading.org/Resources/AwardsandGrants/honor_council_program.aspx)

Council Name (No abbreviations)

State/Province

Please indicate the number of years Honor Council has been achieved previously (do not include this year).

**PART 1 - SERVICE TO COUNCIL MEMBERS (REQUIRED CRITERIA - ALL ITEMS)**

- A: Increase Council Membership
- B: Long Range Plan
- C: Three Council Meetings

Please Note! You will need to attach documentation that fulfills each of the above requirements. Please be sure all information is placed in one file as STRICT ADHERENCE TO SPACE LIMITATION IS REQUIRED.

**PART 1 - SERVICE TO COUNCIL MEMBERS (OPTIONAL CRITERIA - minimum of two items)**

- D: Image Brochure
- E: Video/Slideshow
- F: Website and/or Social Networking
- G: Newsletter
- H: Professional Opportunity for Future Educators
- I: Professional Opportunity for Council Members

Please Note! You will need to attach documentation for each of the above selected optional requirements. Please be sure all information is placed in one file as STRICT ADHERENCE TO SPACE LIMITATION IS REQUIRED.

**PART 2 - SERVICE TO LOCAL COMMUNITY (OPTIONAL CRITERIA - minimum of two items)**

- A: Celebrate Literacy Award
- B: Community Literacy Project
- C: Advocacy of Literacy Issues
- D: Family Literacy Program

- E: Young Author Project
- F: Community Service Program

Please Note! You will need to attach documentation for each of the above selected optional requirements. Please be sure all information is placed in one file as STRICT ADHERENCE TO SPACE LIMITATION IS REQUIRED.

**PART 3 - PARTNERSHIP WITH STATE/PROVINCIAL COUNCIL AND IRA (REQUIRED CRITERIA - ALL ITEMS)**

- A: Submit Officer Report Form no later than July 1 (all Officers MUST be IRA Members)
- B: Have 10 IRA Members - Including Officers
- C: Membership Campaign
- D: New IRA Members (membership requirement waived if Honor Council award earned for the past three years)

FOR PART 3, ITEM B - Please fill out the following fields completely.

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

FOR PART 3, ITEM D (minimum of 1 new member) - Please fill out the following fields completely.

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

First Name

Last Name

IRA Membership Number

Email Address

Please Note! You will need to attach documentation that fulfills each of the above requirements. Please be sure all information is placed in one file as STRICT ADHERENCE TO SPACE LIMITATION IS REQUIRED.

**PART 3 - PARTNERSHIP WITH STATE/PROVINCIAL COUNCIL AND IRA (OPTIONAL CRITERIA - minimum of two items)**

- E: Support State/Provincial Council Goals
- F: State/Provincial Officer Attendance at Local Meeting
- G: Support IRA Goals and Strategic Statements
- H: Financially Sponsor Attendance at State, Provincial, or IRA Event

Please Note! You will need to attach documentation for each of the above selected optional requirements. Please be sure all information is placed in one file as STRICT ADHERENCE TO SPACE LIMITATION IS REQUIRED.

**PART 4 - PARTNERSHIP WITH INTERNATIONAL COMMUNITY (OPTIONAL CRITERIA - minimum of two items)**

- A: International Literacy Day Celebration
- B: Sponsor IRA Membership for Individual in Developing Country
- C: Contribution to Worldwide Literacy Effort
- D: International Literacy Project
- E: Partner with an International Council

Please Note! You will need to attach documentation for each of the above selected optional requirements. Please be sure all information is placed in one file as STRICT ADHERENCE TO SPACE LIMITATION IS REQUIRED.